

**CAMP BROADSTONE**

Office of Conferences and Institutes  
P. O. Box 32042  
Appalachian State University  
Boone NC 28608-2402  
(828)963-4640

**To:**

**Date:**

**Subject:** Request for reference on

Your name has been given as a reference by the above-named applicant. He/she is seeking employment with Camp Broadstone's Summer Enrichment Program for Academically Gifted Youth. Your frank appraisal of the applicant's personal qualifications will be most helpful.

The Summer Enrichment Program for the Academically Gifted is a seven week resident camp for boys and girls in the 4th through the 9th grades. Campers attend academic programs, outdoor adventure activities (rock climbing, canoeing, caving, hiking, high ropes course), live in a community setting, and work together in many small group situations. Living conditions are simple, privacy is minimal, and children are everywhere.

In our staff we are looking for men and women with maturity, physical and psychological stamina, a genuine desire to work with children and peers in an outdoor setting, a good sense of humor, and lots of patience. Above all we seek people who will be excellent role models for young people.

Please comment briefly to each question and provide specific examples when possible. Feel free to use additional paper if necessary. If you have no knowledge of the area the question explores, please say so.

(Please type or print legibly)

*In what capacity have you know the applicant? For how long?*

*If the applicant was an employee, would you be willing to rehire him/her? [    ]yes [    ]no  
Please explain.*

*Have you seen the applicant in a leadership role with children? [    ]yes [    ]no Please give a specific example(s).*

*What role would the applicant be able to take in a four-day, out of camp trip to a wilderness location with 14 campers and younger staff members?*

*[    ]They could easily lead this trip [    ]They could lead this trip with additional training in logistics and procedures [    ]They could support other staff leading this trip [    ] They should not go on this trip [    ] Not sure Please explain your answer.*

*Would you be willing to have **your** children under the applicant's influence and supervision for an extended period of time? [    ]yes [    ]no Why or why Not?*

*What do you think are the applicant's main strengths? In what areas or ways do you think the applicant could improve?*

*Comment on the applicant's relationship with others. For example: Is he/she team oriented? Is he/she accepting of others who may look, think, or act differently? Does he/she work well with their peers? Does he/she cooperate willingly regardless of self-benefit?*

*What are the applicant's work habits? (Is he/she dependable? Does he/she follow a job through to completion? Is he/she able to competently get things done on their own?)*

*How does this applicant react in situations of stress? For example, during decision making, handling suggestions or criticisms, when tired.*

*Does this applicant exhibit sound judgment consistently? Please explain.*

*Any additional comments you wish to make to help us know this person better, please add.*

Your name \_\_\_\_\_ Phone \_\_\_\_\_

Title or Position \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Please return reference directly to:*

**Judith Bevan, Camp Broadstone, Office of Conferences and Institutes, P.O. Box 32042,  
Appalachian State University, Boone NC 28608-2042. Fax Number: 828-963-6588**

*This person's application process is not complete without your reference. Please respond at your earliest convenience. Thank you for your assistance.*